



PO BOX 587, Lexington NC 27293  
Phone (336) 236-6546 Fax (336) 236-9546  
www.ot4kidsinc.com contact@ot4kidsinc.com

## Private Insurance Payment Policy

Some private insurance companies will send payment directly to the caregiver, for services rendered by OT 4 Kids therapists. Should your insurance company elect to do this you have a maximum grace period of 30 days. This grace period begins the date listed on the check. All insurance companies who practice this payment method, list such payments on one of their websites, to ensure cooperation.

If you do not forward the check from the insurance company within the 30 day grace period, you will be mailed a notice, and a notice will be placed in your file.

If 45 days elapse from the check's date, OT 4 Kids will suspend treatment until the issue is resolved. Thankfully such drastic measures are infrequent. If you have any questions about this policy, you may call our billing department directly at (336) 596 4538. They will be happy to make any necessary arrangements, or answer any questions you have about this policy.

Thank you very much for your cooperation.